

Wyndham Community and Education Centre Inc

Job Description

Job Description

Teacher – Werribee Community College (VCE VM and/ or VPC)

General Information

Incumbent:	None
Classification:	Educational Services (Teachers) Award 2020
Reports to:	Principal
Duration:	Fulltime - Ongoing

School Environment

Werribee Community College (WCC) is a newly registered Independent School (Special Assistance) located in the CBD of Werribee which delivers flexible education and learning options, including the Victorian Pathway Certificate (VPC) and VCE Vocational Major (VCE VM) for students aged 15-19 years. It provides a safe and inclusive learning environment for young people who may have disengaged or are at risk of disengaging from mainstream education/ schooling. The school's vision is to improve lives and strengthen the capacity of young people to reach their full educational, and personal potential, for success in life.

We provide young people disconnected from education or struggling to find success, a fresh start in a smaller, supportive environment. In recognition that all young people have the right to quality educational opportunities that improve their lives and strengthen their capacity for success in the future of life and work, Werribee Community College strives to provide an education that allows students to participate positively regardless of their life circumstances and the barriers to learning they may have experienced. We support students to complete secondary schooling, to build resilience and to be well prepared for the future.

In addition to disengagement from school, our students include school refusers, those from refugee background who have experienced significant interrupted schooling, and those who may be experiencing mental health challenges or barriers to learning and learning difficulties.

Position objective

Responsible for organising and implementing an instructional program in accordance with the VCAA quality teaching and assessing of the Victorian Pathways Certificate (VPC) and Victorian Certificate of Education Vocational Major (VCE VM).

Wyndham Community and Education Centre Inc

Job Description

The classroom Teacher works as part of an education team that includes senior staff, staff wellbeing and education support staff. The Teacher collaborates with peers and the leading specialist teacher in a team that meets regularly to review the performance of the program.

Duties & responsibilities include:

- Deliver approved learning curriculum VPC or VCE VM
- Individually assess learning against the approved curriculum
- Plan for learning against the approved curriculum
- Develop, deliver and review curriculum as part of a team
- Have a thorough understanding of a range of interventions that promote engagement, build rapport and develop positive behaviours
- Provide adjustments to address identified student needs
- Ensure all student wellbeing & educational case notes, reports and VCAA records are entered and maintained
- Build understanding of the school's legislative obligations and the NCCD
- Liaise with wellbeing staff and Education Support staff regarding student wellbeing and educational needs to ensure successful participation and transitions/pathways post-secondary
- Provide feedback on learning to learners (both formally and informally)
- Report this progress (informally and formally) to parents/carers
- Demonstrate clear understanding of the legal obligations pertaining to registered teachers and strategies to ensure a safe and inclusive learning environment including child safety, risk and compliance
- Participate in excursions and other programs as required
- Supervise students and perform additional duties as per allocated rosters/ timetables
- Participate in regular supervision (as required), whole school meetings, performance review processes and professional learning as required
- Maintain competency with Microsoft 365, Student Management Systems, Student Learning Platforms and other programs such as Sentral
- Contribute to a culture of continuous review, improvement of student learning outcomes and achievement of the WCC Strategic Plan (SP) and Annual Implementation Plans (AIP).
- Ensure services are delivered within the framework of Wyndham CEC/WCC policies and procedures, legislative requirements, and relevant service standards
- Perform other duties and responsibilities, as directed by the Leadership Team of WCC
- Demonstrate the Australian Professional Standards for Teachers (APST) at the required standard

Other duties

- Take on other duties, consistent with the position, as directed by the Principal.
- Follow individual Workplan/ timetable requirements including supervision requirements and meetings

This position may have relationships with a diverse range of WCC and Wyndham CEC staff, external service providers, organisations, and stakeholders within the community, with the view to providing the most appropriate and effective services and supports to the students.

Wyndham Community and Education Centre Inc

Job Description

Important notes

Maintain confidentiality of clients, staff & office operations and support staff & students with any identified needs.

Promote the purposes of Wyndham CEC as stated in its Constitution and Mission and Vision statements and the philosophy of Werribee Community College.

Have a good understanding of Health and Safety requirements and ensure that work practices reflect this. We have zero tolerance for compromised worker safety. Take reasonable care of your own health and safety in addition to the health and safety of your colleagues and students who may be affected by your acts or omissions in the workplace.

We are committed to the safety and wellbeing of children, young people, people with a disability and other vulnerable people. We have no tolerance of abuse and neglect of all vulnerable people and are committed to actively contributing to a safe organisation in which children, young people, people with a disability and vulnerable people are protected from violence, abuse and neglect. All employees are required to comply with the Child Safe Standards.

WCC/Wyndham CEC is committed to operating efficiently, ethically and remaining operationally and financially sustainable. As an employee you are expected to operate within the requirements of our accreditation, registrations, delegations and work responsibilities as detailed in our various policies and procedures, Codes of Conduct and regulatory guidelines.

Selection Criteria

1. Demonstrated experience teaching senior secondary education programs (VCE VM, VPC).
2. Understanding of applied learning principles and other relevant pedagogical practices.
3. Experience teaching diverse learner groups, including disengaged young people, LGBTIQ+ youth, and refugees.
4. Ability to empower young people to achieve their learning goals.
5. Skill in promoting active learning and implementing supportive classroom strategies and adjustments to learning needs.
6. Flexibility in managing competing demands and working as part of a team.
7. Proficiency in classroom management, particularly with trauma-informed practice and students facing multiple educational barriers.
8. Demonstrated experience developing and implementing applied learning curriculum programs.
9. Student Learning Platforms and other programs such as Sentral for student learning, reporting and communication.
10. Understanding of relevant legislation in relation to Child Safe Standards and Ministerial Order 1359.

Essential requirements:

- Bachelor of Education or related discipline and a current Victorian Institute of Teaching (VIT) registration (provisional, full, or PTT for WCC specific subjects)
- Evidence of experience teaching young people who face multiple barriers to education
- Computer literacy, including proficiency in the Microsoft suite of programs
- Satisfactory completion of safety screening including a National Police check, International Police check (if required) and the right to work in Australia.

Wyndham Community and Education Centre Inc Job Description

Desirable:

- Current Training and Assessment (TAE) qualifications for teaching of VETDSS programs is highly desirable.

As an employee, you are expected to comply with the following:

- Comply with and actively support all applicable organisational codes, policies and procedures.
- Satisfactory completion of safety screening, VIT Registration, National Police check, International Police check (if required), and the right to work in Australia.